



Employment Application

We are an equal opportunity employer and do not unlawfully discriminate in employment. No questions on this application are used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment services, and programs are available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of this organization.

Personal Information

Applicant's Name _____

Desired Position(s) _____ Full-Time Part-Time Temporary

Date Available _____

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Email Address _____

Social Security # _____ Drivers License # _____

Are you a citizen of the United States? Yes No

If not, are you legally allowed to work in the United States? Yes No

Have you ever pleaded guilty, no contest or been convicted of a crime? Yes No

If yes, give dates and details _____

Employment History

Most Recent Employer

Employer _____

Start Date _____ End Date _____

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Reason for Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Your Position _____ Salary _____

May we contact this employer for a reference? Yes No

Second Most Recent Employer

Employer _____

Start Date _____ End Date _____

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Reason for Leaving _____

Supervisor's Name _____ Supervisor's Title _____

Your Position _____ Salary _____

May we contact this employer for a reference? Yes No

References

(List two references. Do not include relatives or employers)

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Years Known _____

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Years Known _____

Questions

What do you like most about your profession? _____

What do you dislike about your profession? _____

Explain where you plan to be in five years and how you're going to get there. _____

If you were an animal what kind would you be and why? _____

Do you have any pets? Yes No How many? _____

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event that I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant _____ Date _____